
Dear Student:

I'm especially pleased to offer you the opportunity to apply for educational assistance from the William S. Davila Scholarship Fund.

Education has long been of high priority to me. I see of great importance to the future of America that its youth be fundamentally prepared to preserve the values we hold so dearly in this wonderful country we live in. I encourage you to pursue your dreams and to work hard to make them a reality.

Good luck . . . which to me is defined as being prepared when opportunity presents itself.

Sincerely,



William S. Davila



THE WILLIAM S. DAVILA SCHOLARSHIP FUND

The William S. Davila Scholarship Fund was established to offer financial assistance for college education for employees or children of employees in the food industry.

This scholarship program is administered by Scholarship Management Services®, a division of Scholarship America®. Scholarship Management Services is the nation's largest designer and manager of scholarship and tuition reimbursement programs for corporations, foundations, associations and individuals. Awards are granted without regard to color, creed, religion, sexual orientation, age, gender, disability or national origin.

ELIGIBILITIES

Applicants to the William S. Davila Scholarship Fund must be -

- Working in the food industry or sons or daughters of parents working in the food industry in the listed counties. The food industry is defined as retail supermarket companies, manufacturers of food products, brokers or distributors of food products sold in retail food stores.

NOTE: Individuals working in a fast food or regular restaurants are not eligible to apply.

- High school seniors graduating in the year of application from a public school in one of the following counties:

Southern California

Fresno
Imperial
Kern
Los Angeles

Orange
Riverside
San Bernardino
San Diego

San Luis Obispo
Santa Barbara
Tulare
Ventura

Nevada

Clark

- Planning to enroll in a full-time course of study at an accredited four-year college or university for the entire upcoming academic year. Recipients must enroll in the fall of the year the award is granted.

THE AWARDS

If selected as a recipient, the student will receive an award ranging from \$1,000 to \$2,500 for one year of full-time undergraduate study. The size of the award will be based on financial need. The award must be used for educational costs, and the student must enter college in the fall of the year for which the scholarship is given. One half of the awards will be designated for Hispanic students.

The scholarships are not renewable.

On behalf of the William S. Davila Scholarship Fund, Scholarship Management Services will process scholarships in two equal installments on August 15 and December 30. Checks are mailed to each recipient's home address and are made payable to the school for the student.

APPLICATION PROCEDURE

Eligible students must complete the application and mail it along with a complete transcript of grades to Scholarship Management Services postmarked no later than **January 20**. Grade reports are not acceptable. Applicants will receive acknowledgment of receipt of their application. If an acknowledgment card is not received within three weeks, applicants may call Scholarship Management Services to verify that the application has been received.

Applicants are responsible for gathering and submitting all necessary information. Instructions for completing the Financial Data section of the application are included. Applications are evaluated on the information supplied; therefore, answer all questions as completely as possible. Incomplete applications will not be evaluated. All information received is considered confidential and is reviewed only by Scholarship Management Services.

SELECTION OF RECIPIENTS

Scholarship recipients are selected on the basis of academic record, demonstrated leadership and participation in school and community activities, honors, work experience, statement of goals and aspirations, unusual personal or family circumstances, and an appraisal by a teacher or counselor. Financial need as calculated by Scholarship Management Services is also considered.

Selection of recipients is made solely by Scholarship Management Services. All applicants agree to accept the decision as final. All applicants will be notified by late February. Not all applicants to the program will be selected as recipients.

OBLIGATIONS OF RECIPIENTS

Except as outlined in these guidelines, no obligations will be imposed upon the student as a scholarship recipient. They are, however, required to notify Scholarship Management Services of any changes in address, school enrollment, or other relevant information and to send a complete transcript when requested.

ADDITIONAL INFORMATION

Questions regarding the scholarship program should be addressed to:

The William S. Davila Scholarship Fund
Scholarship Management Services
One Scholarship Way
Saint Peter, MN 56082

Telephone: (507) 931-1682

INSTRUCTIONS FOR COMPLETING THE FINANCIAL DATA SECTION OF THE APPLICATION

The Financial Data section of the application should be completed by the applicant's parents or guardian. Information should be from a completed tax return or based on estimated information to be filed with the IRS.

- 1. State of Residence** is the state where the parents reside and pay state income tax.
- 2. Adjusted Gross Income** can be found on IRS FORM 1040 and is gross income reduced by specific adjustments allowed by law.
- 3. Total Federal Tax Paid** includes the total amount of **federal** income tax to be paid as reported on IRS FORM 1040. This is **not** the amount withheld from employee's paychecks. (The amount withheld should be adjusted by any refund or additional taxes due.) Do **not** report state income tax.
- 4. Total Income** of parent(s) should be reported individually. Provide information for both natural parents, when possible. **If the student resides with only one parent**, financial information **must** be received from the parent who claims the child as a dependent for tax purposes. If a parent has remarried, the spouse's information is required if the spouse is a legal guardian of the student, or claims the student as a dependent, or the student is included in the spouse's benefit plan. **If necessary, two Financial Data sections may be submitted by the student.** A copy of the Financial Data section may be made in order for one to be completed by each parent.
- 5. Untaxed Income and Benefits** include any other income or benefits not included in the adjusted gross income figure. Do not include untaxed contributions to retirement plans.
- 6. Medical and Dental Expenses** include only those expenses not paid by insurance. Do not include premium payments.
- 7. Total Cash, Checking, Savings, Cash Value of Stocks, etc.,** include liquid assets that can be used for educational expenses. **Do not include** IRA, 401k, or other retirement plan funds.
- 8. Total Number of Family Members** living in the household and primarily supported by the reported income may include:
 - the applicant
 - the applicant's parents
 - other children living in the household
 - dependent college students living away from home
 - other people who live in the household and receive more than half of their support from the reported income
- 9. Marital Status** is the current status of the person from whom the financial information is submitted.
- 10. Of the total number of family members on line 8, number of students attending college** includes family members attending a two- or four-year college, university, or vocational-technical school at least half-time. Include the applicant in this number. Do not include parents.

NOTE: Any exceptions to providing financial information as instructed above must be submitted to Scholarship Management Services in writing.

administered by
**Scholarship
Management
Services®**
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