



Toyota Motor Engineering & Manufacturing Scholarship Program

THE PROGRAM

To commemorate the production of Toyota's 10 millionth vehicle in North America, Toyota Motor Engineering & Manufacturing North America, Inc. (TEMA), on behalf of Toyota's North American manufacturing facilities, has established the "Toyota Motor Engineering & Manufacturing Scholarship Program." This scholarship program is for children of team members of Toyota's North American Manufacturing Companies (NAMCs) (contractors are not eligible). Scholarships are offered each year for full-time, undergraduate study at an accredited institution of the scholarship recipient's choice.

This scholarship program is administered by Scholarship Management Services[®], a division of Scholarship America[®]. Scholarship Management Services is the nation's largest designer and manager of scholarship and tuition reimbursement programs for corporations, foundations, associations and individuals. Awards are granted without regard to race, color, creed, religion, sexual orientation, gender, disability or national origin.

ELIGIBILITY

Applicants to the Toyota Motor Engineering & Manufacturing Scholarship Program must be -

- Dependent* children, age 23 and under, of full-time or part-time TEMA or NAMC team members who have completed a minimum of six months direct employment with the company as of the application deadline date.

**Dependent children are defined as natural and legally adopted children or stepchildren living in the team member's household or primarily supported by the employee.*

- High school seniors or graduates who plan to enroll or students who are already enrolled in a full-time** undergraduate course of study at an accredited two- or four-year college, university, or vocational-technical school.

***Full-time study is defined as full-time enrollment for the entire upcoming academic year.*

AWARDS

If selected as a recipient, the student will receive a \$1,250 award. Up to fifty (50) awards will be granted each year among TEMA and the NAMC's. The number of awards allocated to each facility will be divided between the groups in proportion to the total number of applications in each group.

- **Toyota Ultimate Achievement Awards** of \$1,250 each will be granted to the four (4) top ranking applicants from the total pool of qualified applications. These \$1,250 annual awards will be renewable for up to three additional years or until a bachelor's degree, or equivalent, is earned, whichever occurs first. Renewal is contingent upon recipients maintaining a 2.75 cumulative grade point average on a 4.0 scale (or equivalent) in successive years to earn renewal of the award.
- **Four (4) Toyota School and Community Awards** of \$1,250 each will be granted to students who have demonstrated the highest degree of participation in school and community activities.

All awards with the exception of the *Toyota Ultimate Achievement Awards* are one-time awards and are not renewable; however, students may reapply to the scholarship program each year they meet eligibility requirements. A student may receive a Toyota-sponsored award a maximum of four years. Awards are for undergraduate study only.

A student may receive only one Toyota-sponsored award per year.

APPLICATION

The application period is December 1, 2008 through March 2, 2009. Interested students must complete the application in English and mail it along with a current, complete transcript of grades and any other required documents to Scholarship Management Services postmarked no later than **March 2, 2009**. Grade reports are not acceptable. Online transcripts must display student name, school name, grade and credit hours earned for each course, and term in which each course was taken. Applicants will receive acknowledgment of receipt of their application. If an acknowledgment card is not received within four weeks, applicants may call Scholarship Management Services to verify that the application has been received.

Due to differences in educational systems, applicants from countries other than the U.S. must provide the following materials:

- English translations for all non-English documents
- Clear photocopies of the following educational documents from the past four years:
 1. transcript of grades (academic record)
 2. secondary school credential/diploma/certificate if earned, and
 3. results of academic examinations

Applicants are responsible for gathering and submitting all necessary information. Applications are evaluated on the information supplied; therefore, answer all questions as completely as possible. Incomplete applications will not be evaluated. All information received is considered confidential and is reviewed only by Scholarship Management Services.

SELECTION OF RECIPIENTS

Scholarship recipients are selected on the basis of academic record, demonstrated leadership and participation in school and community activities, honors, work experience, statement of goals and aspirations, unusual personal or family circumstances, and an outside appraisal. Financial need is not considered.

Selection of recipients is made by Scholarship Management Services. In no instance does any officer or team member of Toyota play a part in the selection. All applicants agree to accept the decision as final.

Applicants will be notified of selection results by the end of April. Not all applicants to the program will be selected as recipients. Students may reapply to the program each year they meet eligibility requirements.

PAYMENT OF SCHOLARSHIPS

Scholarship Management Services processes scholarship payments on behalf of TEMA. Payments are made in equal installments on August 15 and December 30. Checks are mailed to each recipient's home address and are made payable to the school for the student.

OBLIGATIONS

Recipients have no obligation to TEMA. They are, however, required to notify Scholarship Management Services of any changes in address, school enrollment, or other relevant information and to send a complete transcript when requested.

REVISIONS

TEMA reserves the right to review the conditions and procedures of this scholarship program and to make changes at any time including termination of the program.

ADDITIONAL INFORMATION

Questions regarding the scholarship program should be addressed to:

Toyota Motor Engineering & Manufacturing Scholarship Program
Scholarship Management Services
One Scholarship Way, P.O. Box 297
Saint Peter, MN 56082 U.S.A.

Telephone: (507) 931-1682

Toll free: 800-537-4180

